



National Institute of Justice

S o l i c i t a t i o n

Jeremy Travis, Director

February, 1998

Local Evaluations of the Residential Substance Abuse Treatment for State Prisoners Program (1998)

APPLICATION DEADLINES:

Process Evaluations: May 5, 1998
September 15, 1998

Outcome Evaluations: April 14, 1998
August 18, 1998
February 16, 1999

U.S. Department of Justice
Office of Justice Programs
810 Seventh Street N.W.
Washington, DC 20531

Janet Reno
Attorney General
U.S. Department of Justice

John C. Dwyer
Acting Associate Attorney General

Laurie Robinson
Assistant Attorney General

Jeremy Travis
Director, National Institute of Justice

Justice Information Center
World Wide Web Site
<http://www.ncjrs.org>

Local Evaluations of the Residential Substance Abuse Treatment for State Prisoners Program (1998)

I. Introduction

The National Institute of Justice (NIJ), in collaboration with the Office of Justice Programs' Corrections Program Office (CPO), continues to assemble a portfolio of evaluation projects to provide a comprehensive assessment of the Residential Substance Abuse Treatment for State Prisoners (RSAT) program. The portfolio is designed to include: 1) a national evaluation, providing an overview of the entire program and identifying potential model programs; 2) locally-conducted process evaluations, providing a detailed look at specific programs; and 3) locally-conducted outcome evaluations of programs where process evaluation has indicated that the program holds promise and an outcome evaluation is warranted. This solicitation pertains to locally-conducted process and outcome evaluations.

Two categories of evaluations are sought:

- **Local process evaluations** of RSAT programs in individual States, to be funded at up to \$60,000 each for up to 15 months. Applications may be submitted under one of the following two cycles: **May 5, 1998 deadline or September 15, 1998 deadline.**
- **Local outcome evaluations** of RSAT programs in individual States, to be funded at up to \$100,000 each for up to 24 months. *Eligibility for outcome evaluation awards is limited to applicants who have previously been awarded an RSAT local process evaluation.* Applications may be submitted under one of the following three cycles: **April 14, 1998 deadline, August 18, 1998 deadline or February 16, 1999 deadline.**

Locally-conducted evaluations will represent collaborative partnerships between researchers and pertinent State agencies. All local evaluations shall

be coordinated with the ongoing national evaluation of the RSAT program, as described below.

The evaluations will be conducted through cooperative agreements between the grantees and NIJ. The local outcome evaluations will be funded through supplements to existing process evaluation awards. NIJ, with input from CPO, will consult with awardees concerning study design, data collection, and other factors.

This document includes:

- Information on the Residential Substance Abuse Treatment for State Prisoners Program.
- Solicitation of proposals.
- Application information.
- How to obtain application materials and information on requirements for evaluation award recipients.
- How to obtain information on the ongoing national evaluation.

II. Background

The Violent Crime Control and Law Enforcement Act of 1994, codified at 42 U.S.C. § 3796 ff, as amended (the Act), authorizes programs to support both treatment and sanctions of drug-using and violent offenders. The Residential Substance Abuse Treatment for State Prisoners (RSAT) Formula Grant Program, created by Subtitle U of the Act, addresses the treatment goal by providing funding for the development of substance abuse treatment programs in State and local correctional facilities. States are encouraged to adopt comprehensive approaches

S o l i c i t a t i o n

to substance abuse treatment for offenders, including relapse prevention and aftercare services.

The Residential Substance Abuse Treatment Program is administered by the Office of Justice Program's Corrections Program Office, U.S. Department of Justice. In Fiscal Year 1996, \$27 million was appropriated for this program; in Fiscal Year 1997 \$30 million was appropriated. Authorized funding for subsequent years is as follows: FY 1998: \$63,000,000; FY 1999: \$72,000,000; and FY 2000: \$72,000,000.

RSAT grant awards have been made to the State Office designated under Section 507 of the Omnibus Crime Control and Safe Streets Act to administer the Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program. Grant funds are allocated to the States using the following formula:

- Each participating State is allocated a base amount of 0.4 percent of the total funds available for the program.
- The remaining funds are allocated to each participating State on the basis of the ratio of the State prison population of such State to the total prison population of all participating States. National Prisoner Statistics collected by the Bureau of Justice Statistics will be used to make these allocations.

FY 1997 allocations are listed in Appendix A.

The Federal share of a grant funded project may not exceed 75 percent of the total costs of the project. Also, formula grant funds shall be used to supplement, not supplant, non-Federal funds that would otherwise be available for activities under this program. The awards will be made for the fiscal year of the appropriation, plus two additional years.

The Residential Substance Abuse Treatment formula grant funds may be used to implement residential substance abuse programs that provide individual and group treatment activities for inmates in residential facilities operated by State and local correctional agencies. Programs must:

- last between 6 and 12 months;
- be provided in residential treatment facilities set apart from the general correctional population (set apart means a totally separate facility or a dedicated housing unit within a facility exclusively for use by program participants);
- be directed at the substance abuse problems of the inmate; and
- be intended to develop the inmate's cognitive, behavioral, social, vocational, and other skills so as to solve the substance abuse and related problems.

States are required to give preference to subgrant applicants who will provide aftercare services to program participants. These services must involve coordination between the correctional treatment program and other human/social service and rehabilitation programs. Participation in the residential substance abuse treatment program should be limited to inmates who have 6 to 12 months remaining to be served in confinement so that they can be released from prison after completing the treatment program rather than being returned to the general prison population prior to release from correctional supervision.

In designing and implementing the Residential Substance Abuse Treatment Formula Grant Program, States are required to ensure coordination between correctional representatives and alcohol and drug abuse agencies at the State and, if appropriate, local levels. This should include coordination between activities initiated

under RSAT and the Substance Abuse Prevention and Treatment Block Grant provided by the Department of Health and Human Services' Substance Abuse and Mental Health Services Administration.

Each State, as well as the individual RSAT project, is required to submit a report not later than March 1 of each fiscal year. The reports include a summary of the activities carried out with formula grant funds, an assessment of the impact of such activities in meeting the goals of the program, and the results of any program or project evaluations. The Annual Evaluation Report Summary form and the Individual Project Report form are attached as Appendix B.

Further details about the Residential Substance Abuse Treatment for State Prisoners Program can be found in the Program Guidance and Application Kit, which is available on the Internet at <http://www.ojp.usdoj.gov/cpo> or can be requested from the Corrections Program Office by calling (202) 307-3914 or (800) 848-6325. Applicants with questions about the RSAT Program may also call these numbers for further information.

III. Areas of Research Required

This section solicits proposals for local evaluations of RSAT programs in individual States. By focusing on programs in individual States, local evaluations are designed to complement the ongoing national evaluation. The national evaluation is assessing the entire RSAT Program and will include information pertaining to programs in all participating States. The national evaluation will also serve to coordinate the local evaluations, thereby enhancing their utility. As described below, local evaluations will be required to cooperate and collaborate with the national evaluation. Contacts for obtaining more information about

the national evaluation are provided in the final section of this Solicitation.

Local Process Evaluations

It is anticipated that, in each of two cycles, up to 10 awards will be made for new local process evaluations of programs in individual States. Each of these local process evaluation awards will be funded in the amount of up to \$60,000 for a period of up to 15 months.

Preference will be given to those Principal Investigators not currently receiving NIJ funds to conduct a local process evaluation (not including any supplemental outcome evaluation). These funds are intended to encourage multiple, non-redundant evaluations and build research capacity in this topic area.

Preference will also be given to evaluations of programs in States in which local evaluations are not currently being conducted. Local evaluations are currently being conducted in California, Delaware, Florida, Iowa, Illinois, Maryland, Michigan, Missouri, New Mexico, Ohio, Pennsylvania, Rhode Island, South Carolina, Texas, Virginia, Washington, and Wisconsin.

Local evaluations should be designed to examine individual programs in more detail than the scope of the national evaluation or the standard State annual reports. Local evaluations may focus on all participating programs in an individual State, on some subset of programs in an individual State, or on a single program. ***Local evaluation awards will be chosen to reflect a broad spectrum of programs, including programs for adults, juveniles, males or females; State correctional facilities and local jails; programs based on different theoretical approaches; and programs in different regions of the United States.***

Some discretion is provided with regard to the specific topics associated with these evaluations. Such topical discretion is afforded so that the

evaluations can address topics of importance in the individual States. Applicants must describe why the proposed topics are important and how the proposed evaluation will address them. Because programs differ in intensity and duration, measurement of program characteristics is needed. Examples of topics that might be included in local process evaluations are the number of program participants and the proportion of participants who successfully complete the program; supplemental demographic and other information about participants; service and treatment components; and in-prison performance of participants on pertinent dimensions.

In order to prepare for potential outcome evaluations, process evaluation designs are encouraged that:

- allow and prepare for subsequent outcome evaluation;
- incorporate some meaningful comparison group; and
- use valid and reliable measurement tools.

As described below, NIJ anticipates providing three cycles of future funding to a limited number of local process evaluation grantees to conduct outcome evaluations. Any such future funding will be based on the promise shown by both the program and the local evaluation, in terms of advancing the field of residential substance abuse treatment.

Participating States in which NIJ-funded local evaluations are conducted will still be required to submit standard annual reports and participate in national evaluation activities.

All local evaluations must, to the extent possible, be conducted in collaboration and cooperation with the national evaluation. Such collaboration

and cooperation may include, but is not limited to, use of common data elements and standardized data formats; data sharing; participation in planning conferences; and coordination of presentation of findings. Contacts for obtaining more information about the national evaluation are provided in the final section of this Solicitation.

Applicants will be expected to participate in semi-annual cluster conferences, and will be invited to other federally-sponsored conferences and workshops as appropriate. The costs of these federally-sponsored meetings will be covered by additional non-grant funds.

Applications for the local evaluation awards will be accepted from researchers in academic or non-academic settings, including government agencies. Applicants must describe how the local evaluation will be conducted in a credible and objective manner, independent of institutions operating the programs, and must affirm that they have obtained the cooperation of participating State and local institutions by providing letters of agreement from program operators.

An essential part of NIJ's overall evaluation strategy is to encourage and support the development of improved research and evaluation capability within State and local criminal justice systems. Recognizing that most operational agencies neither have nor can afford substantial in-house research and evaluation expertise, NIJ encourages partnerships between these agencies and research institutions. The purpose of these partnerships is to stimulate collaborative efforts with the goal of developing lasting relationships. NIJ encourages partnerships between researchers and State Departments of Correction, State correctional institutions, or other pertinent agencies. **Agencies and researchers are encouraged to develop and submit collaborative applications.**

As described above, program grant awards are made to the State Office designated under Section 507 of the Omnibus Crime Control and Safe Streets Act to administer the Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program. Prospective local evaluation grant applicants may obtain descriptions of funded program from the pertinent State Office. A list of the cognizant State Offices is attached as Appendix C.

Applicants should specify under which cycle they are submitting their proposal for review. Applications must include staffing, timelines, and milestones.

Applicants must satisfy the requirements described in the Requirements for Award Recipients; required grant products include a 2,500 word summary, a full technical report, automated data sets, and brief summaries for use by NIJ in preparing annual reports to the President and the Congress.

Local Outcome Evaluations

It is anticipated that, in each of three cycles, up to 5 awards will be made for new local outcome evaluations of RSAT programs in individual States. Each of these awards is expected to be funded in the amount of up to \$100,000 and for a period of up to 24 months. These funds are intended to encourage multiple, non-redundant evaluations and build research capacity in this topic area. ***Not including the process evaluations, preference will be given to Principal Investigators who have not received NIJ funds to conduct a local outcome evaluation.***

It is expected that the outcome evaluations will address the same programs included in the local process evaluations, and that the outcome evaluations will build upon the process evaluations. Outcome evaluations may focus on all participating programs in an individual State

or locality, on some subset of programs in an individual State or locality, or on a single State or local program. ***Local outcome evaluation awards will be chosen to reflect a broad spectrum of programs, including programs for adults, juveniles, males or females; state correctional facilities and local jails; programs based on different theoretical approaches; and programs in different regions of the United States.***

Applicants should describe in detail their plans for conducting rigorous, important and innovative outcome evaluations. Factors of interest include but are not limited to:

- availability of appropriate comparison group, and information pertaining to the services or treatment received in lieu of the RSAT program;
- samples of a size large enough to permit adequate analytic techniques;
- access to computerized data reporting systems or management information systems;
- access to client risk assessment, needs assessment, and other diagnostic information;
- access to information on client status, participation and progress in the RSAT program;
- access to relevant outcome data, such as behavioral indicators, arrest records, substance abuse measures, and employment data;
- quality of proposed measures, in terms of appropriateness, validity, and reliability.

Applicants should describe in sufficient detail the treatment model of the RSAT program to be evaluated, the proposed outcome evaluation design and analysis plan, and how the design and analysis plan pertain to the treatment model. Applicants should describe how clients are assigned or selected for the RSAT program

group versus the comparison group, and the implications for analysis. Applicants should address how clients who begin but do not complete the RSAT program will be included in analyses.

Applicants should describe how they will conduct the local outcome evaluation and interact with participating institutions, and also describe how the local outcome evaluation will be conducted in a credible and objective manner, independent of institutions operating the programs. Finally, applicants need to address how they will protect the rights of their research subjects, including those in the comparison group as well as those in the RSAT program.

The national evaluation is serving to coordinate the local evaluations, thereby enhancing their utility. Local outcome evaluators will be required to cooperate and collaborate with the national evaluation. Such collaboration and cooperation may include, but is not limited to, use of common data elements and standardized data formats; data sharing; participation in planning conferences; and coordination of presentation of findings. Contacts for obtaining more information about the national evaluation are provided in the final section of this Solicitation. Participating States in which NIJ-funded local outcome evaluations are conducted will still be required to submit standard annual reports and participate in national evaluation activities.

One goal of the national evaluation is to identify a small number of RSAT programs that would be the subjects of a national outcome evaluation which CPO and NIJ anticipate funding, leading to the development of ‘*model programs*.’ This identification process will build on the national evaluation’s survey of all RSAT programs, and will include site visits and collection of supplemental data.

Because of their focus on individual States, the local evaluations are intended to be complementary to the national evaluation,

providing varying perspectives on promising RSAT programs. Programs that are the subject of local outcome evaluations will not be selected as subjects for the national outcome evaluation. ***Nonetheless, all programs are equally eligible for recognition as model programs whether they are identified and assessed in the national evaluation or a local outcome evaluation.***

Recognizing that most operational agencies neither have nor can afford substantial in-house research and evaluation expertise, NIJ encourages partnerships between these agencies and research institutions. The purpose of these partnerships is to stimulate collaborative efforts with the goal of developing lasting relationships, to encourage and support the development of improved research and evaluation capability within state and local criminal justice systems. NIJ encourages partnerships between researchers and state Departments of Correction, state correctional institutions, or other pertinent agencies. **Agencies and researchers are encouraged to develop and submit collaborative applications.**

Applications for the local outcome evaluation awards will be accepted from researchers in academic or non-academic settings, including government agencies, ***who are receiving NIJ funds to conduct a local process evaluation of an RSAT program.*** Applicants must affirm that they have obtained the cooperation of participating state and local institutions by providing letters of agreement from program operators. Letters of agreement should explicitly indicate the programs’ willingness to participate in an outcome evaluation, as distinct from the process evaluation.

Applicants will be expected to participate in semi-annual cluster conferences, and will be invited to other federally-sponsored conferences and workshops as appropriate. The costs of these federally-sponsored meetings will be covered by additional non-grant funds.

Applicants should specify under which cycle they are submitting their proposal for review. Applications must include staffing, timelines, and milestones.

Applicants must satisfy the requirements described in the Requirements for Award Recipients; required grant products include a 2,500 word summary, a full technical report, automated data sets, and brief summaries for use by NIJ in preparing annual reports to the President and the Congress.

IV. How to Apply

Those interested in submitting proposals in response to this solicitation must complete the required application forms and submit related required documents. (See below for how to obtain application forms and guides for completing proposals.) Applicants must include the following information/forms to qualify for funding:

- Standard Form (SF) 424—application for Federal assistance
- Assurances
- Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements (one form)
- Disclosure of Lobbying Activities
- Budget Detail Worksheet
- Negotiated indirect rate agreement (if appropriate)
- Names and affiliations of all key persons from applicant and subcontractor(s), advisors, consultants, and advisory board members. Include name of principal investigator, title, organizational affiliation (if any), department (if institution of higher education), address, phone, and fax
- Proposal abstract

- Table of contents
- Program narrative or technical proposal
- Privacy certificate, as appropriate
- References
- Letters of cooperation from organizations collaborating in the research project
- Résumés
- Appendixes, if any (e.g., list of previous NIJ awards, their status, and products [in NIJ or other publications])

Page length. The page limit for the text of the program narrative is 30 double-spaced pages, and does not include the other bulleted items above. *Reviewers are not required to read appendixes, and applicants are advised to use them judiciously.*

Proposal abstract. The proposal abstract, when read separately from the rest of the application, is meant to serve as a succinct and accurate description of the proposed work. Applicants must concisely describe the research goals and objectives, research design, and methods for achieving the goals and objectives. Summaries of past accomplishments are to be avoided, and proprietary/confidential information is not to be included. Length is not to exceed 400 words. Use the following two headers:

Project Goals and Objectives:

Proposed Research Design and Methodology:

Due dates. Completed proposals **must be received** at the National Institute of Justice by the close of business on May 5, 1998 or September 15, 1998, for process evaluations, and April 14, 1998, August 18, 1998 or February 16, 1999, for outcome evaluations. Extensions of these deadlines will not be permitted.

S o l i c i t a t i o n

Award period. Local process evaluation awards under this solicitation will be limited to a maximum period of 15 months. Local outcome evaluation awards under this solicitation will be limited to a maximum period of 24 months.

Number of awards. NIJ anticipates supporting up to 10 process evaluation awards under each of two cycles, and up to 5 outcome evaluation awards under each of three cycles.

Award amount. Process evaluation awards will be made for up to \$60,000 each. Outcome evaluation awards will be made for up to \$100,000 each.

Applying. Two packets need to be obtained: (1) application forms (including a sample budget worksheet) and (2) guidelines for submitting proposals (including requirements for proposal writers and requirements for grant recipients). To receive them, applicants can *either*:

- Access the Justice Information Center on the Web : <http://www.ncjrs.org> *or*
- Access the National Institute of Justice on the Web: <http://www.ojp.usdoj.gov/NIJ>.
- At either site, the NIJ application forms and guidelines are available as electronic files that may be downloaded to a personal computer.
- Request hard copies of the forms and guidelines by mail from the National Criminal Justice Reference Service at 800–851–3420 or from the Department of Justice Response Center at 800–421–6770 (in the Washington, D.C., area, at 202–307–1480).
- Request copies by fax. Call 800–851–3420 and select option 1, then option 1 again for NIJ. Code is 1023.

Guidance and information. Applicants who wish to receive additional guidance and information may contact the U.S. Department of Justice Response Center at 800–421–6770. Center staff can provide assistance or refer applicants to an appropriate NIJ professional. Applicants may, for example, wish to discuss their prospective research topics with the NIJ professional staff.

Send completed forms to:

Local Evaluations of RSAT Programs
National Institute of Justice
810 Seventh Street N.W.
Washington, DC 20531
[overnight courier ZIP code 20001]

Appendix A

State Formula Grant Allocations

<u>State</u>	<u>Allocation</u>	<u>State</u>	<u>Allocation</u>
Alabama	\$ 1,158,998	New Jersey	\$1,396,512
Alaska	338,428	New Mexico	433,350
Arizona	1,204,915	New York	3,139,838
Arkansas	635,675	North Carolina	1,587,191
California	6,624,486	North Dakota	268,343
Colorado	773,466	Ohio	2,209,736
Connecticut	677,960	Oklahoma	1,069,461
Delaware	372,531	Oregon	567,218
District of Columbia	542,423	Pennsylvania	1,686,078
Florida	2,938,765	Rhode Island	321,063
Georgia	1,753,951	South Carolina	1,114,960
Hawaii	365,435	South Dakota	328,368
Idaho	408,847	Tennessee	898,151
Illinois	1,924,928	Texas	5,939,453
Indiana	970,031	Utah	410,893
Iowa	514,497	Vermont	274,938
Kansas	562,668	Virginia	1,434,372
Kentucky	815,960	Washington	768,958
Louisiana	1,422,225	West Virginia	362,847
Maine	302,571	Wisconsin	820,426
		Wyoming	298,773
Maryland	1,173,149		
Massachusetts	734,521	<u>Territory</u>	
Michigan	2,065,140		
Minnesota	460,733	American Samoa	240,417
Mississippi	848,561	Guam	250,978
		Northern Mariana Islands	239,582
Missouri	1,226,245	Puerto Rico	603,826
Montana	333,294	Virgin Islands	252,397
Nebraska	380,713		
Nevada	597,189		
New Hampshire	327,366		

Notes:

1. The allocations are based on a formula that provides each State and Territory with a base amount, plus an allocation in proportion to the ratio that its State prison population bears to the total State prison population for all participating States. The State prison population includes all inmates under the jurisdiction of the State/Territory for whom the State has legal authority and responsibility. The counts include inmates who may be housed in other States, county/city jails, or other adult correctional facilities.
2. State prisoner counts are as of 06/30/97 as reported to the Bureau of Justice Statistics (BJS) in the National Prisoners Statistics Program.
3. For States with an integrated prison and jail system, prisoner counts include only those inmates with sentences greater than one year.
4. Prisoner counts for the Territories are as of 12/31/96, as reported to BJS. Counts include only those inmates with sentences greater than one year.

Appendix B

Individual Project Report - Corrections Program Office Residential Substance Abuse Treatment (RSAT)



The State Office is required to submit this report to the Corrections Program Office immediately following a subaward of Residential Substance Abuse Treatment formula grant funds. If a subaward will be used for more than one project, a separate IPR Report should be completed for each project. Please submit this information to the Corrections Program Office, 810 7th Street, NW, Washington, D.C. 20531. The purpose of this report is to collect information on funded projects for use to monitor program implementation.

1. Grant Number: _____ **State:** _____

2. Subgrant Project Title : _____

3. Subgrant Project Number: _____

4. Subgrantee Address: Agency Name: _____

Street Address: _____

City/State/Zip Code: _____

5. Subgrant Contact Person/Phone: _____ (_____) _____

Fax Number: (_____) _____ E-mail Address: _____

6. Project Location (City, County, Zip Code): _____

7. Congressional District(s) Served (If statewide, enter "99") _____

<p>8. Level of Government of Project</p> <p><input type="checkbox"/> State</p> <p><input type="checkbox"/> County</p> <p><input type="checkbox"/> City/Town</p> <p><input type="checkbox"/> Indian Tribe</p> <p><input type="checkbox"/> Multi-State Compact</p>	<p>9. Project Grant Budget</p> <p>Federal: \$ _____</p> <p>Match: \$ _____</p>	<p>10. Program Type</p> <p><input type="checkbox"/> New Program</p> <p><input type="checkbox"/> Enhancement</p>
---	---	--

11. Project Start Date: _____ **Project End Date:** _____

12. Target Population: Adult Males: _____ Adult Females: _____ Juvenile Males: _____ Juvenile Females: _____

<p>13. Program Facility (Check all that apply)</p> <p><input type="checkbox"/> Prison</p> <p><input type="checkbox"/> Jail</p> <p><input type="checkbox"/> Boot Camp</p> <p><input type="checkbox"/> Community Corrections Program</p> <p><input type="checkbox"/> Work Camp</p> <p><input type="checkbox"/> Juvenile Detention Facility</p> <p><input type="checkbox"/> Juvenile Correctional Facility</p> <p><input type="checkbox"/> Halfway House</p> <p><input type="checkbox"/> Other (Specify) _____</p> <p>_____</p>	<p>14. Services/Interventions Available (Check all that apply)</p> <div style="display: flex;"> <div style="flex: 1;"> <p><input type="checkbox"/> Therapeutic Community</p> <p><input type="checkbox"/> 12 Step Program</p> <p><input type="checkbox"/> Individual Counseling</p> <p><input type="checkbox"/> Group Counseling</p> <p><input type="checkbox"/> Acupuncture</p> <p><input type="checkbox"/> Pharmacotherapy</p> <p><input type="checkbox"/> Other Drug Treatment</p> <p><input type="checkbox"/> Drug Testing</p> <p><input type="checkbox"/> Mental Health Counseling</p> <p><input type="checkbox"/> Educational Programs</p> <p><input type="checkbox"/> Community Service</p> <p><input type="checkbox"/> Victim Restitution</p> <p><input type="checkbox"/> Restorative/Community Justice</p> <p><input type="checkbox"/> Victim Awareness</p> <p><input type="checkbox"/> Mediation</p> <p><input type="checkbox"/> Other (Specify) _____</p> </div> <div style="flex: 1;"> <p><input type="checkbox"/> Domestic Violence Reduction</p> <p><input type="checkbox"/> Family Counseling</p> <p><input type="checkbox"/> Sex Offender Treatment</p> <p><input type="checkbox"/> Impulse/Anger Control</p> <p><input type="checkbox"/> Work Activities</p> <p><input type="checkbox"/> Job Skills Development</p> <p><input type="checkbox"/> Job Placement</p> <p><input type="checkbox"/> Aftercare Services</p> <p><input type="checkbox"/> Structured Leisure Time</p> <p><input type="checkbox"/> Leadership Training</p> <p><input type="checkbox"/> Mentoring</p> <p><input type="checkbox"/> Parenting Training</p> <p><input type="checkbox"/> Cognitive Restructuring</p> <p><input type="checkbox"/> Financial Management</p> </div> </div>
---	---

Annual Evaluation Report Summary

The State Office is required to submit an evaluation report for the previous Federal fiscal year, by March 1 of each year. This form should be completed for each grant funded project and should be included as part of the annual evaluation report.

Project Number and Title: _____

Implementing Agency and Address: _____

Project Start Date: _____ **Report Period:** _____

<u>Requested Information</u>	<u>Fiscal Year</u>	<u>From Start of Project</u>
1. Number of residential substance abuse treatment beds that were developed with grant funds	_____	_____
2. Number of offenders admitted to the grant supported treatment program		
- Total	_____	_____
- Males	_____	_____
- Females	_____	_____
- Adults	_____	_____
- Juveniles	_____	_____
- White	_____	_____
- Black	_____	_____
- Hispanic	_____	_____
- Native American	_____	_____
- Other	_____	_____
3. Average length of stay in		
- the residential program	_____	_____
- in aftercare	_____	_____
4. Number of offenders successfully completing the residential program	_____	_____
5. Number of offenders who:		
- dropped out of the program	_____	_____
- were terminated from the program	_____	_____
6. Number of offenders who successfully completed the aftercare program	_____	_____
7. Of the offenders who completed the program, the percent that have remained drug-free during:		
- the residential program	_____	_____
- aftercare	_____	_____
8. Of the offenders who completed the program, the percent that have remained arrest-free during:		
- the residential program	_____	_____
- aftercare	_____	_____
- following release from aftercare (at least one year follow-up)	_____	_____
9. Of the offenders who completed the program, the percent that have remained conviction-free during		
- the residential program	_____	_____
- aftercare	_____	_____
- following release from aftercare (at least one year follow-up)	_____	_____
10. Average cost of the program per offender who completed the program		
- the residential program	_____	_____
- aftercare	_____	_____

Note: The first annual report, due March 1, 1998, should include information on activities since the receipt of RSAT grant funds.

Appendix C

State RSAT Contacts

STATE	RSAT CONTACT
ALABAMA	<p>Edwin I. Gardner, Director Alabama Department of Economic and Community Affairs 401 Adams Avenue PO Box 5690 Montgomery, AL 36103-5690</p> <p>Contact: Don Lee Phone: 334-242-5900 Fax: 334-242-0712</p>
ALASKA	<p>Colonel Glenn Godfrey, Director Alaska State Troopers 5700 East Tudor Road Anchorage, AK 99507 Phone: 907-269-5641 Fax:</p> <p>Contact: Catherine Katsel Phone: 907-269-5082 Fax: 907-337-2059</p>
AMERICAN SAMOA	<p>La'auli Fioiali'i, Exec. Director American Samoa Criminal Justice Planning Agency American Samoa Government P.O. Box 3760 Pago Pago, American Samoa 96799</p> <p>Contact: Craig Keener Phone: 011-684-633-5221 Fax: 011-684-633-7552</p>
ARIZONA	<p>Rex M. Holgerson, Executive Director Arizona Criminal Justice Commission 1501 West Washington Street, Suite 207 Phoenix, AZ. 85007</p> <p>Contact: Joseph R. Farmer Phone: 602-542-1928 Fax: 602-542-4852</p>
ARKANSAS	<p>Richard Weiss, Administrator Office of Intergovernmental Services Department of Finance and Administration 1509 West 7th Street PO Box 3278 Little Rock, AR 72203</p> <p>Contact: Jerry Duran Phone: 501-682-1074 Fax: 501-682-5206</p>

STATE	RSAT CONTACT
CALIFORNIA	<p>Ray Johnson, Executive Director Office of Criminal Justice Planning 1130 K Street, Suite 300 Sacramento, CA. 95814-3939</p> <p>Contact: JoAnn McLevis, Chief Phone: 916-324-9163 Fax: 916-327-8711</p>
COLORADO	<p>William Woodward, Director Division of Criminal Justice Department of Public Safety 700 Kipling Street, 3rd Floor Denver, CO. 80215</p> <p>Contact: Edward Camp Phone: 303-239-4448 Fax: 303-239-9226</p>
CONNECTICUT	<p>Thomas A. Siconolfi, Director Office of Policy and Management Policy Dvpt. and Planning Division 450 Capitol Avenue PO Box 341441 Hartford, CT 06131-1441</p> <p>Contact: Elizabeth Graham Phone: 860-418-6279 Fax: 860-418-6496</p>
DELAWARE	<p>James Kane, Executive Director Criminal Justice Council Carvel State Office Building 820 N. French Street, 4th Floor Wilmington, DE. 19801</p> <p>Contact: Karen Blackburn Phone: 302-577-3465 Fax: 302-577-3440</p>
DISTRICT OF COLUMBIA	<p>Sandra R. Manning, Director Office of Grants Management and Development 717 14th Street, N.W. 4th Fl., Suite 1200 Washington, DC 20005</p> <p>Contact: Tanya Hatton Phone: 202-727-6537 Fax: 202-727-1617</p>

STATE	RSAT CONTACT
FLORIDA	Rosa M. Morgan Department of Community Affairs 2555 Shumard Oak Blvd. Tallahassee, FL 32399-2100 Contact: Clayton Wilder Phone: 904-488-0090 Fax: 904-487-4414
GEORGIA	Martha Gilland, Director Criminal Justice Coordinating Council 503 Oak Place, Suite 540 Atlanta, GA. 30349 Contact: John T. Clower Phone: 404-559-4949 Fax: 404-559-4960
GUAM	Vincent P. Arriola, Director Bureau of Planning Government of Guam P.O. Box 2950 Agana, Guam 96932 Contact: Machele Craig Phone: 011-671-472-8931, x. 405 Fax: 011-671-477-1812
HAWAII	The Honorable Margery S. Bronster, Attorney General State of Hawaii 425 Queen Street, Room 221 Honolulu, HI 96813 Contact: Lari Koga Phone: 808-586-1151 Fax: 808-586-1373
IDAHO	Robert L. Sobba, Director Idaho Department of Law Enforcement P.O. Box 700 Meridian, ID 83680-0700 Contact: Roberta Silva, Grants Contract Officer Phone: 208-884-7040 Fax: 208-884-7094

STATE	RSAT CONTACT
ILLINOIS	Candice Kane, Exec. Director Illinois Criminal Justice Information Authority 120 S. Riverside Plaza, Suite 1016 Chicago, IL 60606-3997 Contact: Robert Taylor Phone: 312-793-1300 Fax: 312-793-8422
INDIANA	Catherine O'Connor, Exec. Director Indiana Criminal Justice Institute 302 W. Washington St., Rm E-209 Indianapolis, IN 46204 Contact: Doug Fowler Phone: 317-232-1230 Fax: 317-232-4979
IOWA	Charles W. Larson, Coordinator Governor's Alliance on Substance Abuse 321 East 12th St., Lucas State Office Bldg. Des Moines, IA 50319-0021 Contact: Curt Smith Phone: 515-281-4518 Fax: 515-242-6390
KANSAS	Barbara Tombs, Executive Director Kansas Criminal Justice Coordinating Council 700 S.W. Jackson, Room 501 Topeka, KS. 66603 Contact: Ronald McVeigh Phone: 913-296-0926 Fax: 913-296-0927 Subgrantee Kansas Youth Authority Contact: Ron Miller Phone: 913-296-8137 Fax: 913-296-8144
KENTUCKY	Daniel Cherry, Director Division of Grants Management Kentucky Justice Cabinet 403 Wapping Street, 2nd Floor Frankfort, KY 40601 Contact: Debra McGovern Phone: 502-564-3251 Fax: 502-564-4840

STATE	RSAT CONTACT
LOUISIANA	Michael Ranatza, Executive Director Louisiana Commission on Law Enforcement 1885 Wooddale Blvd., Suite 708 Baton Rouge, LA 70806 Contact: Carle Jackson Phone: 504-925-4440 Fax: 504-925-1998
MAINE	Alfred Skolfield, Jr., Commissioner Maine Department of Public Safety State House Station #42 Augusta, ME 04333 Contact: David Giampetruzzi Phone: 207-624-8758 Fax: 207-624-8768
MARYLAND	Gregory Leyko Governor's Office of Crime Control and Prevention 300 E. Joppa Road, Suite 1105 Towson, MD 21286-3016 Contact: Sally Marker Phone: 410-321-3521 Fax: 410-321-3116
MASSACHUSETTS	Richard St. Louis, Acting Director Executive Office of Public Safety Mass. Committee on Criminal Justice 100 Cambridge Street, Suite 2100 Boston, MA 02202 Contact: Susan Foster Phone: 617-727-6300, ext. 321 Fax: 617-727-5356
MICHIGAN	Darnell Jackson, Director Michigan Office of Drug Control Policy 124 W. Allegan Street, Suite 1200 Lansing, MI 48913 Contact: Ardith DaFoe Phone: 517-373-2952 Fax: 517-373-2963

STATE	RSAT CONTACT
MINNESOTA	Mary Ellison, Supervisor Office of Drug Policy and Violence Prevention Department of Public Safety 444 Cedar Street, #409 St. Paul, MN 55101 Contact: Kristin Lail Phone: 612-297-7311 Fax: 612-297-7313 (ODP)
MISSISSIPPI	Ron Sennett, Director Division of Public Safety Planning Department of Public Safety 401 North West Street, 8th Floor P.O. Box 23039 Jackson, MS 39225-3039 Contact: Herbert Terry Phone: 601-359-7880 Fax: 601-359-7832
MISSOURI	Gary B. Kempker, Director Missouri Department of Public Safety Truman State Office Building Room 870, P.O. Box 749 Jefferson City, MO 65102-0749 Contact: Marco Tapia Phone: 573-751-4905 Fax: 573-751-5399
MONTANA	Ellis E. Kiser, Executive Director Montana Board of Crime Control 303 North Roberts Scott Hart Bldg. Helena, MT 59620 Contact: Cathy Kendall Phone: 406-444-2947 Fax: 406-444-4722
NEBRASKA	Allen L. Curtis, Executive Director Nebraska Commission on Law Enforcement & Criminal Justice 301 Centennial Mall South P.O. Box 94946 Lincoln, NE 68509 Contact: Nancy Steeves Phone: 402-471-3416 Fax: 402-471-2837

STATE	RSAT CONTACT
NEVADA	<p>Donald L. Denison, Director Office of Criminal Justice Assistance Department of Motor Vehicles & Public Safety 555 Wright Way Carson City, NV 89711-0900</p> <p>Contact: Mary Lynne Evans Office of Criminal Justice 107 Jacobsen Way Stewart Facility Carson City, NV 89711</p> <p>Phone: 702-687-5282 Fax: 702-687-8798</p>
NEW HAMPSHIRE	<p>Mark C. Thompson, Director of Admin. Office of the Attorney General Department of Justice 33 Capitol Street Concord, NH 03301</p> <p>Contact: Tim Ackerson Phone: 603-271-5632 Fax: 603-271-2110</p>
NEW JERSEY	<p>The Honorable Peter Verniero Division of Criminal Justice Dept. Of Law and Public Safety 25 Market Street CN 085 Trenton, NJ 08625-0085</p> <p>Contact: Dennis O Hara Phone: 609-292-5939 Fax: 609-292-1451</p>
NEW MEXICO	<p>Darren P. White, Cabinet Secretary Department of Public Safety P.O. Box 1628 Santa Fe, N.M. 87504</p> <p>Contact: Marie Estrada Phone: 505-827-3424 Fax: 505-827-3398</p>

STATE	RSAT CONTACT
NEW YORK	<p>Edward Hallman, Exec. Dep. Commiss. Division of Criminal Justice Services Executive Park Tower Styvesant Plaza Albany, NY 12203-3764</p> <p>Contact: Margaret Chretien Phone: 518-457-0500 Fax: 518-457-3089</p>
NORTH CAROLINA	<p>Richard Moore, Secretary Governor's Crime Commission 3824 Barrett Drive, Suite 100 Raleigh, NC 27609</p> <p>Contact: Joel Rosch Phone: 919-571-4736 Fax: 919-571-4745</p>
NORTH DAKOTA	<p>William Broer, Jr., Director Bureau of Criminal Investigation Attorney General's Office P.O. Box 1054 Bismarck, ND 58502</p> <p>Contact: Tammy Becker Phone: 701-328-5508 Fax: 701-328-5510</p>
NORTHERN MARIANA ISLANDS	<p>Joaquin Ogumoro, Executive Director Commonwealth of the Northern Mariana Islands Criminal Justice Planning Agency P.O. Box 1133CK Saipan, MP 96950</p> <p>Contact: Joaquin Ogumoro Phone: 011-670-664-4550 Fax: 011-670-664-4560</p>
OHIO	<p>Jack Harmeyer Governor's Office of Criminal Justice Svs. 400 East Town Street, Suite 120 Columbus, OH 43215</p> <p>Contact: Jack Harmeyer Phone: 614-644-6757 Fax: 614-466-0308</p>

STATE	RSAT CONTACT
OKLAHOMA	Susan McLean Atwood, Exec. Coordinator District Attorneys Training & Coordination Council 2200 Classen Blvd., Suite 1800 Oklahoma City, OK 73106-5811 Contact: Gayle Caldwell Phone: 405-557-6707 Fax: 405-524-0581
OREGON	Beverlee Venell, Director Criminal Justice Services Division Oregon Department of State Police 400 Public Service Building Salem, OR 97310 Contact: Carmen Kaufman Grants Manager Phone: 503-378-3725, ext. 4145 Fax: 503-363-6993
PENNSYLVANIA	James A. Strader, Chief Pennsylvania Commission on Crime and Delinquency PO Box 1167 Federal Square Harrisburg, PA 17108-1167 Contact: James Strader Phone: 717-787- 8559, ext. 3071 Fax: 717- 783-7713
PUERTO RICO	The Honorable Jose Fuentes-Agostini Attorney General Department of Justice Commonwealth of Puerto Rico P.O. Box 192 San Juan, Puerto Rico 00902 Contact: Luis Gonzalez Phone: 809-725-0335 Fax: 809-725-6144
RHODE ISLAND	Joseph E. Smith, Executive Director Governor's Justice Commission One Capitol Hill, 4th Floor Providence, RI 02908-5803 Contact: Barbara Tuchon Phone: 401-277-4497 Fax: 401-277-1294

STATE	RSAT CONTACT
SOUTH CAROLINA	Sandy Gibson, Interim Administrator Office of Safety and Grants Department of Public Safety 5400 Broad River Road Columbia, SC 29210-4088 Contact: Lisa A. Nine Phone: 803-896-8708 Fax: 803-896-8714
SOUTH DAKOTA	James D. Hagen, Chief of Staff Governor's Office of Operations State Capitol Building 500 E. Capitol Avenue Pierre, SD 57501-5070 Contact: John Hanson Phone: 605-773-5990 Fax: 605-773-4711
TENNESSEE	Bob Corker Office of Criminal Justice Programs Department of Finance and Administration 1400 Andrew Jackson Building 500 Deaderick Street Nashville, TN 37243-1700 Contact: David Dewek Law Enforcement Liaison Phone: 615-532-2987 Fax: 615-532-2989
TEXAS	Nancy S. Hugon, Executive Director Criminal Justice Division Office of the Governor P.O. Box 12428, Capitol Station Austin, TX 78711 Contact: Glenn Brooks Phone: 512-463-1944 Fax: 512-475-2440
UTAH	S. Camille Anthony, Executive Director Commission on Criminal and Juvenile Justice State Capitol Building Room 101 Salt Lake City, UT 84114 Contact: Mary Lou Bozich Phone: 801-538-1028 Fax: 801-538-1024

STATE	RSAT CONTACT
VERMONT	James Walton, Jr., Commissioner Vermont Department of Public Safety Waterbury State Complex 103 S. Main Street Waterbury, VT 05676-0850 Contact: Capt. Donald Ravenna Phone: 802-244-7345 Fax: 802-244-1106
VIRGINIA	Bruce C. Morris, Director Department of Criminal Justice Services 805 East Broad Street, 10th Floor Richmond, VA 23219 Contact: Joe Marshall Phone: 804-786-1577 Fax: 804-371-8981
VIRGIN ISLANDS	Ramon S. Davila Police Commissioner/ Drug Policy Advisor Virgin Islands Law Enforcement Planning Commission 116 & 164 Submarine Base Estate Nisky #6 Southside Quarters St. Thomas, U.S. Virgin Islands 00802 Contact: Helene Smollett Phone: 809-774-6400 Fax: 809-776-3317
WASHINGTON	Tim Douglas, Director Washington State Department of Community, Trade & Economic Dev. 906 Columbia Street, S.W. P.O. Box 48300 Olympia, WA 98504-8300 Contact: Harvey Queen, Program Coordinator Phone: 360-664-0101 Fax: 360-586-0489

STATE	RSAT CONTACT
WEST VIRGINIA	James M. Albert, Director Criminal Justice and Highway Safety Division Justice Programs Section 1204 Kanawha Blvd. East Charleston, WV 25301 Contact: Melissa B. Whittington, Justice Prog. Administrator Phone: 304-558-8814, x 215 Fax: 304-558-0391
WISCONSIN	Fred Falk, Executive Director Wisconsin Office of Justice Assistance 222 State Street, 2nd Floor Madison, WI 53702 Contact: Steve Grohmann Phone: 608-266-7185 Fax: 608-266-6676
WYOMING	Thomas J. Pagel, Director Division of Criminal Investigation 316 West 22nd Street Cheyenne, WY 82002 Contact: Sandra Mays Phone: 307-777-7181 Fax: 307-777-7252

S o l i c i t a t i o n

For more information on the National Institute of Justice, please contact:

National Criminal Justice Reference Service

Box 6000

Rockville, MD 20849-6000

800-851-3420

e-mail: askncjrs@ncjrs.org

You can view or obtain an electronic version of this document from
the NCJRS Justice Information Center World Wide Web site.

To access the site, go to <http://www.ncjrs.org>

If you have any questions, call or e-mail NCJRS.

U.S. Department of Justice

Office of Justice Programs

National Institute of Justice

Washington, DC 20531

Official Business

Penalty for Private Use \$300

FIRST-CLASS MAIL
POSTAGE & FEES PAID
DOJ/NIJ
Permit No. G-91